

Board of Directors' Meeting Minutes

April 9, 2024

7:30 pm – 8:00 pm

Via Zoom video Conference

Present:

- Alisha Michiels, Chair
- Julia Bloom, Vice Chair
- Jessica Ronzio, Director
- Katherine Walsh, Director
- Robert MacDonald, Director
- Stephen Brown, Director
- Bernie Crawford, Director
- Christel Wu, Director
- Cindy Ofunne, Director
- Alex Zhou, Director
- Lori Prospero, CEO (ex-officio)

Guests: Susie Draper, Executive Assistant (ex-officio)

Regrets: Jen Tieu, Treasurer

1. Welcome & Call to Order

- There being a quorum present, and the board members having been given adequate and proper notice of the meeting, the meeting was called to order at 7:33 pm. Alisha served as Chair of the proceedings.
- Julia welcomed the new directors following their election at the Annual General Meeting held earlier this evening.
- Lori Prospero, Secretary, with assistance of Susie Draper, was confirmed as the minute taker.
- Alisha, Julia, Jessica and Steve declared a conflict of interest regarding their appointment to officer positions. This was resolved by asking said directors to abstain from that vote.

1. Approval of the Agenda

- No discussion arose from the agenda.
- **MOTION:** It was moved, seconded, and carried that the agenda for the April 9, 2024 board of directors meeting be approved, as circulated.
- Alisha reflected on her experience as Chair.

2. Appointment of Officers for 2024/2025

- Referring to the report from the Nominating Committee that was circulated prior to the meeting, the board was advised of the process to appoint its officers for the new board year.
- The candidates for officer positions introduced themselves to the board.
- **MOTION:** It was moved, seconded and carried that the board of directors appoints the following as its officers for a one-year term ending in April 2025:
 - Chair – Julia Bloom

- Vice-Chair – Jessica Ronzio
- Treasurer – Steve Brown
- Secretary – Lori Prospero
- Past Chair – Alisha Michiels

3. Appointment of Committee Chairs/Co-Chairs for 2024/2025

- Once again, the pre-circulated report was referenced. The Nominating Committee recommends the following Directors for appointment to Chair positions for a one-year term:
- **MOTION:** It was moved, seconded and carried that the Board of Directors approve the following appointments as committee chairpersons for a one-year term ending in April, 2025 as follows:
 - Finance & Audit – Steve Brown
 - Governance – Jessica Ronzio
 - Nominating – Alisha Michiels

4. Incoming Chair's Remarks

- Julia shared that she is looking forward to working with both new and continuing directors and continuing the strategic direction for the future.

5. Adjournment

- The upcoming meetings were confirmed:
 - April 11 – Governance committee
 - April 23 – Board Orientation, 6:30 pm in person
 - April 29 – Finance & Audit committee
 - May 2 – GR Advisory meeting
 - May 7 – Board Meeting, 6:30 pm in person
 - June 14 – Board & Family Social
- **MOTION:** It was moved, seconded and carried that this meeting of the board of directors be adjourned at 7:55 pm.

These minutes were approved by the board of directors on May 7, 2024 and now form part of the Public Record for RisingOaks Early Learning Ontario.

Original copy signed by:

Julia Bloom
Board Chair

Lori Prospero
Corporate Secretary