

Tuesday, November 10, 2020

6:30 pm – 9:30 pm

Via Zoom. Check BaseCamp, under Schedule for the link

Meeting Chairperson: Sarah Willey Thomas

Timekeeper & Governance Monitor:
Karen McIlroy

AGENDA - Revised

Agenda Item	Time	Function	Lead	Action Code
1. Welcome & Call to order	6:30 pm			-
1.1. Confirm quorum		Protect	Sarah, Tracey	-
1.2. Confirm minute taker.	3 min			-
1.3. Identification of Conflicts of Interest				I
2. Approval of the Agenda	2 min	Direct	Sarah	A
3. Connect				
3.1. Board Development – update and knowledge transfer (triads report back)	30 min	Connect	Karen, Paul, Amanda	I, DS, NS
4. Strategic Discussion	7:05 pm			
4.1. 2021 Budget Discussion <ul style="list-style-type: none"> 2020 Forecast to year end 2021 Operating Budget & scenarios Links to strategic plan Impact on reserves and future years 	35 min	Reflect	Doug, Lori	DS
4.2. Budget Approvals <ul style="list-style-type: none"> 2021 budget 2021 fee schedule 	10 min	Direct	Doug, Lori	A
Break	10 min			
4.3. Board Recruitment Campaign: Diversity, Equity & Inclusion	8:00 pm 15 min	Reflect, Select	Teresa, Amanda	DS, NS
4.4. Enterprise Risk Management <ul style="list-style-type: none"> proposed changes to Risk Matrix Inherent risk assessment, results and discussion 	35 min	Direct, Protect	Sarah, Karen, Lori	DS, NS
4.5. Policy Revision: Enterprise Risk Management	5 min	Direct, Protect	Karen	A
4.6. RisingOaks Early Learning Launch	10 min	Respect, Expect	Lori	I, NS
5. Routine Business	9:05 pm			
5.1. Governance Policy Monitoring Compliance Reports <ul style="list-style-type: none"> Financial Management Investments Governance Model 	5 min	Reflect	Karen	DS, A

Action Codes: A: approval D: decision I: information only
 DS: discussion NS: determine next steps R: recommendation U: update only

Agenda Item	Time	Function	Lead	Action Code
5.2.Board Calendar for 2021	5 min	Connect	Lori	I
6. Consent Agenda <small>The consent agenda is provided to approve or accept the following reports without discussion. If you have a question or require clarification, please email the Board President and Executive Director PRIOR to the meeting so that a response can be circulated. If you believe that an item in the Consent Agenda requires discussion (for reasons more substantive than clarification), you may request that it be removed from the consent agenda and placed on the regular agenda. This requires a motion from the Board prior to doing so.</small>				
6.1.Executive Director's Report - Oct 2020	9:15 pm 2 min	Reflect	Sarah	I
6.2.2020-Q3 Statements				I
6.3.Finance & Audit minutes – Oct 20/20				I
6.4.Governance minutes – Oct 8/20				
6.5.Executive Director's Report – Sept 2020				I
6.6.Finance & Audit minutes – Sept 21/20				I
6.7.Nominating minutes – Sept 16/20				I
6.8.Board Minutes – Sept 8/20				A
7. Complete Board Meeting Evaluations • You will need to use your phone, tablet or laptop	8 min	Reflect	Amanda, Teresa	U
8. Action Items	9:25 pm			
8.1.Confirm new action items	5 min	Expect	Tracey	NS
9. Adjournment	9:30 pm		Sarah	
Confirmation of upcoming meetings: <ul style="list-style-type: none"> • Dec 4: TBD – it would be great if we could discuss this after we adjourn to make some decisions. • Dec 7: Internal staff launch of RisingOaks Early Learning • Dec 10: Government Relations Advisory meeting at Admin, 7 pm. * May need to be rescheduled • Dec 10: Internal Launch Parents/Members/Board – RisingOaks Early Learning • Dec 24 at 1 pm to Jan 1 (inclusive), Owl is closed • Jan 4/21: re-open as RisingOaks Early Learning • Jan 12, 2021: board meeting via Zoom, 6:30 pm • Jan 25: Nominating meeting via Zoom, 7:00 pm 				

Action Items

1.

2.

3.

Notes
